



Bring Your Own Device (BYOD) Policy

Date of issue	November 2025	
Authors	Saji Kumar	Head of IT
Version	Final	
Policy Type	Academic & Admin	
Circulation	All staff	
Date Authorised	November 2025	
Checked by	Principal	
Review Date	August 2026	

Rationale

At Emirates International School Meadows (EISM) we are fully aware that Technology is an integral part of life and this is no less true in education. We are dedicated to a learning environment which gives access to appropriate technology in order to enhance learning, unlock potential and connect students locally and globally. We ensure all students and staff have access to high-speed internet in all areas of the school and they may bring a device of their own to access this. The students at EISM are digital-natives. For them, technology is part of the environment in which they are growing up. The Bring Your Own Device (BYOD) policy has been designed to ensure which all members of the school community are given the opportunity to develop the necessary digital literacy skills to thrive in the digital age.

How does BYOD support learning?

Student-centered learning is a key value of any IB World School and BYOD helps support this philosophy by giving students more opportunities to take responsibility for their own learning and to develop the attributes of the IB Learner Profile.

Our aim at EISM is for students to learn with technology, rather than learning from technology. The use of BYOD supports key contemporary learning skills including:

- Accessing, filtering and processing information.
- Planning and organising.
- Making choices and decisions.
- Facing challenges and problem solving.
- Risk-taking and overcoming challenges.
- Collaborating and sharing.
- Being creative and innovative.
- Reflecting.

This policy applies to any device which is not school owned or supplied and is used to access the school wireless network. The purpose of this policy is to establish clear guidelines and procedures when students use their own devices in school, to ensure safe use and the integrity of the EISM network.

Which devices are suitable for BYOD?

At EISM our BYOD model is based on The Bring Your Own Standard Device, where the students have to procure a device from a limited selection of standardised requirements dictated by the School.

Fully funded and owned by the student, but managed by the School. Shall we change to (• Student devices are fully funded and owned by the student. The School's management is limited to educational use and compliance; it does not imply any financial, technical, or maintenance responsibility.)This allows for both parent and student to choose a device which meets their budget and needs, while meeting the requirements of learning at EISM. Please note **smartphones are not allowed during school time.**

The devices "of choice" at Emirates International Schools Meadows are as follows:

Programme (Year)	Preferred Device
PYP Year 2 to 6	Suitable iPad /Tablet MS Windows Laptop (Year 5&6) - only on occasion
PYP & MYP (Year7 to Year 11)	Suitable MS Windows Laptop / MacBook
IBDP & IBCC (Years 12 & 13)	MS Windows Laptop / MacBook

Laptop/Tablet Specifications

Windows Recommended:

- Not older than 3 years.

- At least 8 GB of RAM.
- At least 4 + hour battery life.
- Working Wi-Fi.
- Windows 11 or above.
- Up to date anti-virus software/ no VPN installed.

MacBook Recommended:

- Not older than 3 years.
- Latest updated Mac OS.
- At least 1 GB of RAM.
- At least 4 + hour battery life.
- Working Wi-Fi.
- Up to date anti-virus software/ no VPN installed.

Tablet/iPad:

- Not older than 3 years.
- My device is running the most up to date OS.
- My device has a 4+ hour battery life.
- My device has working Wi-Fi.
- A 10" screen or larger.
- A protective case. In Year 4 and above please have a case with a keyboard. On screen keyboards require screen space.
- Up to date anti-virus software/ no VPN installed.

Laptop/ Tablet Capabilities

Laptops and Tablets should have the following capabilities to ensure students can access various learning activities:

- Word processing (word, pages, google docs).
- Spreadsheet capabilities (excel, numbers, sheets).
- Cloud Storage or Google Drive.
- Chrome or compatible web browser.
- Voice recording capabilities.
- Video recording/editing.

Students using personal devices will be required to download specific applications as directed by their teachers to support classroom learning. This may also include the installation of Mobile Device Management (MDM) software to ensure compliance with school IT policies and security standards.

*It is important to note that certain Software/ Apps as outlined above, may require a paid subscription.

Are there restrictions on the use of my device?

The use of a personal device in the school is for learning use only and at the teacher's discretion. In addition, the wireless access is for curriculum use only, and users will not have access to other school systems or printers.

Students are not permitted to bring or use mobile phones in the school/ classrooms. Parents are also requested to ensure that any tablets or other devices brought to school do not have mobile data (4G/5G) enabled, and that such connectivity is restricted while the device is being used on school premises.

Any use of the wireless network entails personal responsibility and compliance with all school rules and policies.

Will I receive technical support?

All students will receive the necessary assistance and guidance to set up Wi-Fi access and install curriculum-related applications. However, due to the large number of devices in the school, ongoing maintenance and technical support will remain the responsibility of the user.

BYOD Policy Agreement

Policy Statement:

Emirates International School Meadows (EISM) will provide students access to the school's wireless network and the option of bringing in a personal device to school as a means to enhance their learning. The purpose of this agreement is to ensure that students and parents are aware and agree to the limitations that the school imposes on the use of personal devices.

During the course of the school year, additional rules regarding the use of personal devices may be added. If this occurs, any new rule will become a part of the school's BYOD policy and all parties will be notified.

General Usage

EISM provides the opportunity for students to bring a personal device (Laptop/iPad/Tablet) to school to use as an educational tool.

To protect our students and maintain a secure school network, each device must be connected using the username and password provided by the School IT Department. Students are required to use their school-provided student email account when accessing school systems and services.

Parental, personal, or other non-school email accounts must not be used to access school systems or services while students are on school premises.

- Students must obtain permission from the teacher before using a personal device during the school day.
- Students using devices will be allowed access to the internet, note taking or word processing at the teacher's discretion etc. Student use of a personal device must support the learning activities.
- Students must turn off and put away a personal device when requested by a teacher.
- Students may use their personal device before and after school in adult supervised area or designated zones only.
- The device must only be used for educational purposes during these times.
- The school may collect and examine any device at any time for the purpose of enforcing the terms of this agreement, investigating student discipline issues, or for any other school-related purpose.
- Student devices that have VPN or pirated applications installed are strictly prohibited from connecting to or using the school network.
- Students' devices must be protected with updated antivirus software, system patches, and operating system updates applied regularly.

Phones are not to be used during school hours and should remain at home. Should they be required for after school hours they must remain inside the student's bag until school has ended.

The use of these devices will always be at the teacher's/ school discretion.

Expected Student Behaviours and Responsibility:

- EISM does not accept any responsibility for personal devices brought to school by students.
- Students who choose to bring a device to school assume total responsibility for the device.
- Devices that are stolen or damaged are the responsibility of the student and their parents/guardians.
- Students should take all reasonable measures to protect against the theft or damage of their personal device.
- Students must seek permission before accessing the internet with personal portable devices.
- Students must only access appropriate information, images and data and use appropriate language, images and information while connected to the network.

Students must never distribute personal information regarding themselves or anyone else, to anyone online – such as, but not limited to:

- Phone numbers, addresses, or last name.

- Arrangements to meet someone online unless this is part of approved school assignments, pre-approved by school personnel, and with a teacher present.
- Photos or videos of anyone.
- Students must immediately report threatening, discomfoting, or indecent or inappropriate materials found on the internet or in a file, to a teacher or someone in authority.
- Students must never buy, sell, advertise or otherwise conduct business on the internet, unless this is approved as a school assignment.
- Students are prohibited from accessing or playing games during school time on their personal devices.
- Students are prohibited from using instant messaging applications. Communication via any of these applications and / emailing parents during school hours is strictly prohibited.
- Students are prohibited from messaging other students during school hours.
- Any communication by a student via social media platforms is waived by the school and the school administration will not be held liable and / or responsible.

Physical Security

Users should take the following physical security preventative measures:

- Device must be contained in a case for easy portage.
- The case and the device must display the name of the student to whom it belongs.

Continued misuse may result in students being prohibited from bringing devices to school.

Parent Information

By sending my child/ children to school with a device, I will ensure that my child/ children has/have:

- A device that has a case.
- The device with my child/ children's name and class.
- Not accessed their personal email at school.
- To keep their device safe, they will carry it carefully making sure it remains inside the case and will also pack it safely at the end of the school day.
- Listened to their teacher and make sure that they know when to use my device.
- Kept their passwords and personal information safe.
- Only taken photographs that are appropriate for their work, and will always ask for permission.
- Shared with an adult if they feel something on their device is not appropriate.
- Not used their device as a means to be unkind or hurtful to other students.
- Followed all of the expectations in the BYOD policy and understand that if they don't, they will not be able to use their device.

Parent Agreement

By sending my child to school with a device, I agree to the above. There is no need to complete the relevant form below.

If you do not agree to the above, your child cannot bring a device to school and you must complete the relevant form.

Links to other Policies

Safeguarding and Child Protection

Behaviour

Health & Safety